



BALTIMORE COUNTY, MARYLAND  
 DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION  
 ENGINEERING AND CONSTRUCTION ADMINISTRATION  
 111 W. CHESAPEAKE AVENUE, RM 200, TOWSON, MARYLAND 21204  
 410-887-3788

**Request for a Variance to the Master Water and Sewer Plan**

Permission to conduct percolation testing, or install a private well or onsite sewage disposal system (OSDS) for properties designated as W-1, S-1, W-3, S-3, W-4, S-4 may not be granted unless a variance to the Master Water and Sewer Plan has been approved by the Department of Public Works and Transportation (DPWT). All variance requests must be submitted to DPWT, Engineering and Construction Administration at [enginrng@baltimorecountymd.gov](mailto:enginrng@baltimorecountymd.gov) for electronic submittals or to the address above for hard copy submittals. All requests must include a completed application (see below), and site plan or development plan showing the entire property.

**PART 1 : Property and Applicant Information**

Property Address or Location: \_\_\_\_\_

Property tax account #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Master Water & Sewer Designation: S- \_\_\_\_, W- \_\_\_\_

Applicant Name: \_\_\_\_\_ Applicant Phone Number: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

Applicant is:  Property Owner;  Property Owner’s Representative  Other \_\_\_\_\_  
(please describe)

Applicant is seeking permission to: (check all that apply)

- Conduct Perc Testing;  Drill a Well;  Install a New OSDS;  Repair an OSDS  Subdivide Property into \_\_ Lots

I am requesting a variance from the requirements set forth in the Code of Baltimore County Regulations (COBAR 01.03.) for the following reasons (check all that apply):

- No legal access to public sewer  No legal access to public water
- Connecting to public sewer is cost prohibitive  Connecting to public water is cost prohibitive
- Public sewer is over 500’ away  Public water is over 500’ away
- Other Justification: \_\_\_\_\_

I understand that approval of this variance will require an Interim Agreement to be signed by the property owner, notarized and recorded in Land Records of Baltimore County prior to issuance of any building permits.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**After Completing Part 1, submit form and a copy of the site plan as per the instructions above.**

**THIS PAGE TO BE COMPLETED BY COUNTY OFFICIALS**

**PART 2: DEPS, Ground Water Management Recommendation**

EPS GWM Review conducted by : \_\_\_\_\_ Date: \_\_\_\_\_

Relevant Background: \_\_\_\_\_

Recommend variance to the Sewer Master Plan?

Yes

No (connection recommended)

Recommend variance to the Water Master Plan?

Yes

No (connection recommended)

**PART 3: DPWT, Engineering and Construction Determination:**

What is the distance; as measured from the closet portion of the property line of the property, to the nearest available:

Public sewer connection ? \_\_\_\_\_ Public water connection ? \_\_\_\_\_

Would connection to sewer involve construction of a gravity fall line  or force main  ?

If there are existing dwellings to remain on-site, what is the distance from the nearest available:

Public sewer connection? \_\_\_\_\_ Public water connection? \_\_\_\_\_

Estimate the cost of:

Extending public sewerage: \_\_\_\_\_ Extending public water: \_\_\_\_\_

Other Considerations:

Variance to the Sewer Master Plan approved?

Yes

No (connection required)

Variance to the Water Master Plan approved?

Yes

No (connection required)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_